

ABSTRACT OF DISCLOSURE

The method of positioning a disk-shaped medium is capable of precisely positioning the center of the disk-shape medium with respect to a center of a rotary shaft. The method comprises the steps of: inserting a cylindrical hub into a center hole of the disk-shaped medium; and covering a hub adaptor, which is eccentrically fixed to a rotary shaft, with the hub so as to position the disk-shaped medium on the rotary shaft. Directions of eccentricity of the disk-shaped medium, the hub and a hub unit are defined on the basis of amount of eccentricity between the disk-shaped medium and the hub, that between the hub and the hub adaptor and that between the hub adaptor and the rotary shaft.